

## FONP

### Meeting notes 31/8/22

#### Present:

Andy Tapper (Chair)  
Tony Stott (Treasurer)  
Lorinda Skipper (Secretary)  
Sue Leichi,  
Mary Parke  
Joyce Lancaster

Apologies: Andrew Cobb, Anne Marie Rose

Andy welcomed everyone to the first meeting of the full group since 11th May. In the interim Andy, Tony and Lorinda had continued to meet to drive forward the formalities of setting up a Friends group.

In order to achieve this they had adopted the roles of Chair, Treasure and Secretary respectively. It was proposed they would retain these roles until the next AGM at which point others may wish to put themselves forward.

Everyone present indicated that they were happy with this arrangement.

#### Chair:

Andy gave a brief report on progress since the meeting in May.

Constitution-The focus has been on forming a constitution and this has been submitted to BANES. There has been no feedback on this as yet.

Facebook - "Keep Newbridge Park for Newbridge" has now been amended to " Friends of Newbridge Park"

The park benches have been repaired and will need oiling in the coming weeks.

Play equipment- this needs painting. Mark Roper has provided the paint and delivered it to Andy. Andy has submitted a risk assessment but has not received an acknowledgement as yet. This will go ahead once the children are back at school.

Web page- Andy has identified a local resident who has agreed to set up a webpage in the near future. Andy will arrange for this to go ahead. The webpage will carry the constitution and membership details. There will be no charge for membership but people will be encouraged to register.

Andy has been in email contact with Paul Pearce the BANES team leader of parks projects. BANES parks are linking with Your Park which is a Bath/Bristol charity supporting local parks. Your Park are aware of Newbridge Park and it is on their list for support. There are discussions regarding the poor state of the fencing on the Brassmill Lane boundary and there is the possibility of CIL funding to cover this.

Andy has a link to drone footage giving an aerial view of the park which he will forward on to everyone.

Membership-Andy has created a membership form and there is a need for someone to take on the role of Membership Secretary. Mary volunteered to take on the task.

#### Treasurer:

Bank account - A Lloyds bank account has been opened. Andy, Tony and Lorinda each

contributed £10 to give some initial funds. Two signatories are required for transactions although Tony is trying to obtain written confirmation of this.

There will be an annual audit prior to the AGM which will be in March/April. A local resident with relevant experience has been approached who will be an independent assessor of the accounts.

Focus going forward:

There was some discussion regarding where to focus efforts and what was achievable. It was agreed that improving the play area, an outdoor gym and one or two picnic benches would be long term projects for when funds have been raised.

The current focus will be to work with BANES to achieve improvement to the Brassmill Lane boundary.

It was agreed that bulb planting would be an affordable short term project which would be a means for local residents to become involved

Next steps:

Lorinda will include notes from the last meeting with these notes so everyone is fully up to date. She will also forward the drone footage.

Andy will forward an electronic copy of the membership form to Mary

Oil the benches/paint the play equipment  
**Tony and Andy will lead on this.**

**Post on Facebook giving membership details -Andy**

**Membership details to be sent to those on the email list - Lorinda**

**The draft constitution to be forwarded to committee members -Lorinda**

**Email Paul Pearce to arrange a date to discuss park improvement and whether the Parks Department can donate any bulbs for planting - Andy**

Next meeting: Friday 7th October  
10.30 am  
The Locksbrook